



## Centre for Teaching and Learning Advisory Committee Terms of Reference

### Introduction

The University of Regina's Centre for Teaching and Learning (CTL) is responsible for developing strategies, programming, and services for the enhancement of teaching and learning at the University of Regina along with its Federated Colleges. It aims to provide leadership in supporting academic excellence and to serve as an expert pedagogical resource across the University. Its activities are informed by current research in teaching and learning in higher education toward the goal of supporting faculty and instructors in taking up evidence-informed promising instructional practices as well as best teaching practices in university courses and programs.

The CTL also seeks to work closely with Faculties and academic support units for the purpose of meeting the diverse and often discipline-specific needs of faculty members, academic staff, and students. The CTL Advisory Committee will support and advise the CTL in meeting its mandate.

### Role and Responsibilities of the CTL Advisory Committee

The purpose of the CTL Advisory Committee is to provide advice, support, and direction for the CTL's activities and programming toward the goal of serving the academic mission of the University and meeting the teaching and learning needs of faculty and students in the best possible way. To this end, the CTL Advisory Committee will:

- keep abreast of current scholarship and research in the areas of best teaching and learning practices, innovative and inclusive pedagogies, different modalities of teaching, and technology-enhanced teaching in higher education;
- support the CTL in soliciting university wide and faculty level input and collect data regarding the teaching and learning needs of faculty and students;
- use the input and data gathered in advising the CTL on the types of programs and teaching-focused professional learning opportunities to be developed and delivered through the CTL;
- advise the CTL on the design and delivery of programs that take into account the diversity of teaching and learning practices and needs across different broad disciplinary areas;
- advise the CTL on the types of resources required to deliver its programs and services adequately and effectively;

- provide collegial adjudication services for CTL Teaching Awards, CTL Teaching Scholars Awards, and similar awards (ad hoc subcommittees formed for each occasion);
- review and provide feedback on CTL events, programming, microcredentials, and other scholarship of teaching and learning opportunities;
- support the CTL in monitoring the changing landscape of teaching and learning and encouraging innovative teaching at the University;
- participate and promote events (e.g., workshops, seminars, and receptions) hosted by and/or in support of the CTL; and
- advise the CTL in developing innovative and creative strategies for promoting and supporting the scholarship of teaching and learning (SoTL) at the University of Regina and building relevant networks beyond the University of Regina.

**Membership:**

- Chair: CTL Director (ex-officio)
- One Dean representing the Deans' Council
- One Associate Dean representing the Associate Deans (Academic) Group
- One faculty member from each Faculty and Senate-approved academic units (Each respective Dean's Office will determine the process to select faculty volunteers.)
- One representative from the Archer Library as determined by the University Librarian
- Dean, Associate/Assistant Dean, or a faculty member from each of the Federated Colleges as determined by the College Dean
- One undergraduate student representative as determined by URSU
- One graduate student representative as determined by the Graduate Student Association
- CTL staff members (up to three) as designated by the CTL Director as non-voting resource members

**Membership term:**

Two years (renewable), except for the student representatives whose terms are each for one year (renewable for a second year with the mutual consent of the appointing body and the student).

**Meetings:** The CTL Advisory Committee will normally meet four times a year: September, December, February, and May. The CTL Director as the Committee Chair is responsible for calling meetings and setting the agenda with due attention to the agenda items suggested by committee members. The Chair may also call for additional meetings when needed.

**Administrative support:** The CTL will provide administrative support for the Committee.